GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING April 6, 2022 – 5:30 p.m.

The Board of Education will meet in the auditorium of the Jr.-Sr.High School. COVID-19 physical distancing guidelines will be followed.

Preliminary AGENDA

REGULAR MEETING - 5:30 P.M.

Call to Order – Pledge of Allegiance

- A. APPROVAL OF AGENDA
- **B. PRESENTATIONS** None
- C. PUBLIC COMMENT REQUESTS Thomas Orvis / Laura Primmer

D. CONSENT AGENDA

- 1. Approval of Minutes as listed:
- March 7, 2022 Regular Meeting
- 2. Approval of Buildings and Grounds Requests as listed: None
- 3. Approval of Conferences and Workshops as listed:
- Carrie LaSage Collection, Selection, and Objection Workshop Erie I BOCES, West Seneca, NY May 13, 2022
- 4. Approval of Conferences and Workshops as per My Learning Plan Report
- 5. Approval of Financial Reports / Warrants February 2022

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports/Staff Member Reports and Presentations

- 1. Comments / Information shared by Board Members
- 2. Staff Member Reports

Items for Board Information/Discussion

- 3. Board Information Candidates for election to the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services are as follows:
 - Ms. Jennifer L. Jones Beaver River Central School District
 - Mr. Michael J. Kramer Adirondack Central School District

Three (3) vacancies exist, and two (2) candidates have been nominated. The term of office for each vacancy is three years beginning July 1, 2022, and concludes on June 30, 2025. The election and vote on the proposed 2022-2023 BOCES administrative budget will take place on Thursday, April 28, 2022.

There will be a *Special meeting of the Board of Education held on Thursday, April 28, 2022 at 7:00 a.m. via Webex* for the purpose of voting on the proposed 2022-2023 BOCES budget and the election of members to the BOCES Board of Education.

- 4. Board Information NYSSBA's 2022 Live Virtual Superintendent Evaluation Workshop registration is now open. The workshop is scheduled for Friday, April 22, 2022 from 8:00 a.m. to 12:00 p.m.
- 5. Board Information Invitation for the JLSBA Annual Dinner Meeting to be held Monday, May 16, 2022 at the Tug Hill Vineyards, Lowville. Please RSVP by April 28, 2022.
- 6. Board Information 2nd Marking Period Data Elementary

- 7. Board Information There was an *Overnight Field Trip Sporting Event* request approved for Varsity Girls' Basketball in Troy, NY on March 18-20, 2022. (NYSPHSAA State Tournament)
- 8. Board Information As per the GBTA Contract, "If the District has three or more unused snow days as of April 10th, one day will be added to the April vacation and one day to the Memorial Day recess, as long as there is a minimum of one (1) snow day remaining." The day to be added to the April vacation is April 18, 2022. The day to be added to the Memorial Day recess will be May 27, 2022. Therefore, the District will be closed on May 27, 2022.

Items for Board Discussion / Action

- 9. Board Discussion / Action Policy Review
 - 1st Reading Policy #5322 (revised) Mandatory Availability Use of Cell Phones
- 10. Board Action Resolution for a proposed PILOT Agreement as follows:

PILOT CONSENT RESOLUTION

(Convalt Manufacturing, LLC Project)

A regular meeting of the Board of Education of the General Brown Central School District (the "School District") convened on April 6, 2022

The following resolution was duly offered and seconded, to wit: Resolution No. 2022 - Convalt

RESOLUTION OF THE BOARD OF EDUCATION CONSENTING TO A PROPOSED PILOT AGREEMENT AND PILOT PAYMENT DISTRIBUTION TO BE PROVIDED BY THE JEFFERSON COUNTY INDUSTRIAL DEVELOPMENT AGENCY IN CONNECTION WITH A CERTAIN PROJECT (AS DESCRIBED BELOW) TO BE UNDERTAKEN BY CONVALT MANUFACTURING, LLC

WHEREAS, Convalt Manufacturing, LLC (the "Company") has submitted an application (the "Application") to the Jefferson County Industrial Development Agency (the "Agency") requesting that the Agency consider undertaking a certain project (the "Project") consisting of: (i) the disposition by the Agency of all or portions of approximately 88.51 acres of real property owned by the Agency and located in the vicinity of State Route 12F in Town of Hounsfield, Jefferson County, New York (the "Land", being more particularly described as one or more tax parcels as may be subdivided and/or merged, including TMID Nos 81.00-1-14.1 (29.93 acres), 81.00-1-13.1 (33.49 acres), 82.00-3-2.2 (8.45 acres), 81.00-3-2.3 (7.27 acres), and 82.00-3-5 (10.78 acres)), (ii) the planning, design, construction, equipping and operation of an approximately 300,000 square foot manufacturing facility to accommodate solar panel manufacturing and solar power plant generation, including building improvements for manufacturing, warehousing, office space, and related internal spaces, external parking improvements, storm water management and related site improvements, and related on and offsite utility improvements (collectively, the "Improvements"), and (iii) the acquisition in and around the Improvements and of certain items of equipment and other tangible personal property and equipment (the "Equipment" and, collectively with the Land and the Improvements, the "Facility"), and (iv) entering into a straight lease transaction (within the meaning of subdivision (15) of Section 854 of the Act), pursuant to which the Agency will retain a leasehold interest in the Facility for a period of time and sublease such interest in the Facility back to the Company (the "Straight Lease Transaction"); and

WHEREAS, in furtherance of the Project, the Agency and Company have entered into a certain Land Development Agreement with License and Exclusive Option, dated as of September 15, 2021 (the "LDA"), wherein the Agency has provided the Company with an option and development rights relating to the Agency-owned Land; and

WHEREAS, based upon the Company's Application, the undertaking of the Project by the Company will entail a capital investment of \$63,120,000 and the creation of 50 full time manufacturing jobs; and

WHEREAS, in connection with the Application, and in furtherance of the Project's positive financial impact within the County of Jefferson (the "County"), the Company has requested the Agency's consideration of a deviation (the "PILOT Deviation") from the Agency's Uniform Tax Exemption Policy ("UTEP") to allow for a payment-in-lieu-of-tax agreement ("PILOT Agreement") that would provide Twenty (20) years of real property tax exemption with a fixed payment schedule that would be distributed to the affected tax jurisdictions (the "PILOT Distribution") in accordance with the schedule attached hereto as "Exhibit A"; and

WHEREAS, the Agency and the Company have requested the consent of the School District to the PILOT Deviation and PILOT Distribution pursuant to and in accordance with the Agency's UTEP and General Municipal Law Section 858(15).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE GENERAL BROWN CENTRAL SCHOOL DISTRICT AS FOLLOWS:

<u>Section 1</u>. The School District hereby consents to and authorizes the Agency and the Company to undertake the PILOT Deviation and PILOT Distribution in connection with the Project, as contemplated herein.

<u>Section 2</u>. These Resolutions shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

	Yea		Nay		Abse	ent	Abst	ain
Kelly Milkowich voting	[]	[]	[]	[]
Sandra Young Klindt voting	[]	[]	[]	[K
Natalie Hurley voting	[]	[]	[]	[]
Albert Romano, Jr. voting	[]	[]	[]	[]
Tiffany Orcesi voting	[]	[]	[]	[]
Jamie Lee voting	1	1	1	1	ſ	1		1

The Resolution was thereupon duly (adopted/not adopted).

EXHIBIT A

PROPOSED PILOT PAYMENT SCHEDULE WITH DISTRIBUTION AMOUNTS

11. Board Action – Resolution for a proposed PILOT Agreement as follows:

PILOT CONSENT RESOLUTION

(DigiCollect LLC Project)

A regular meeting of the Board of Education of the General Brown Central School District (the "School District") convened on April 6, 2022

The following resolution was duly offered and seconded, to wit:

Resolution No. 2022 - DigiCollect

RESOLUTION OF THE BOARD OF EDUCATION CONSENTING TO A PROPOSED PILOT AGREEMENT AND PILOT PAYMENT DISTRIBUTION TO BE PROVIDED BY THE JEFFERSON COUNTY INDUSTRIAL DEVELOPMENT AGENCY IN CONNECTION WITH A CERTAIN PROJECT (AS DESCRIBED BELOW) TO BE UNDERTAKEN BY DIGICOLLECT LLC

WHEREAS, DIGICOLLECT LLC, for itself and/or on behalf of an entity or entities to be formed (collectively, the "Company"), has submitted an application (the "Application") to the Agency requesting the Agency's assistance with a certain project or projects (collectively, the "Project") consisting of: (i) the disposition by the Agency of all or portions of approximately 12.10 acres of real property owned by the Agency and located at 16904 State Route 12F in the Town of Hounsfield, Jefferson County, New York (the "Land", being more particularly described as tax parcel No. 81.00-1-5), (ii) the phased planning, design, construction and operation of an approximately 50,000 square foot manufacturing facility for use by the Company to produce data sensors, monitors, data collection and storage and related software developed for renewable energy and utility usage, including building improvements for manufacturing, warehousing, office space, data storage and related internal spaces, external parking improvements, storm water management and related site improvements, and related on and offsite utility improvements (collectively, the "Improvements"), and (iii) the acquisition in and around the Improvements and of certain items of equipment and other tangible personal property and equipment (the "Equipment" and, collectively with the Land and the Improvements, the "Facility"), and (iv) entering into a straight lease transaction (within the meaning of subdivision (15) of Section 854 of the Act), pursuant to which the Agency will retain a leasehold interest in the Facility for a period of time and sublease such interest in the Facility back to the Company (the "Straight Lease Transaction"); and

WHEREAS, in furtherance of the Project, the Agency and Company have entered into a certain Land Development Agreement with License and Exclusive Option, dated as of September 15, 2021 (the "LDA"), wherein the Agency has provided the Company with an option and development rights relating to the Agency-owned Land; and

WHEREAS, based upon the Company's Application, the undertaking of the Project by the Company will entail a capital investment of \$30,000,000 and the creation of 320 full time jobs; and

WHEREAS, in connection with the Application, and in furtherance of the Project's positive financial impact within the County of Jefferson (the "County"), the Company has requested the Agency's consideration of a deviation (the "PILOT Deviation") from the Agency's Uniform Tax Exemption Policy ("UTEP") to allow for a payment-in-lieu-of-tax agreement ("PILOT Agreement") that would provide Twenty (20) years of real property tax exemption with a fixed payment schedule that would be distributed to the affected tax jurisdictions (the "PILOT Distribution") in accordance with the schedule attached hereto as "Exhibit A"; and

WHEREAS, the Agency and the Company have requested the consent of the School District to the PILOT Deviation and PILOT Distribution pursuant to and in accordance with the Agency's UTEP and General Municipal Law Section 858(15).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE GENERAL BROWN CENTRAL SCHOOL DISTRICT AS FOLLOWS:

<u>Section 1</u>. The School District hereby consents to and authorizes the Agency and the Company to undertake the PILOT Deviation and PILOT Distribution in connection with the Project, as contemplated herein.

<u>Section 2.</u> These Resolutions shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

	rea		Nay	Absent	Abstain
Kelly Milkowich voting	[]	[]		
Sandra Young Klindt voting	[]	[]		[]
Natalie Hurley voting	[]	[]	[]	[]
Albert Romano, Jr. voting	[]	[]	[]	[]
Tiffany Orcesi voting	[]			[]
Jamie Lee voting	[]	[]	[]	[]

The Resolution was thereupon duly (adopted/not adopted).

EXHIBIT A

PROPOSED PILOT PAYMENT SCHEDULE WITH DISTRIBUTION AMOUNTS

- 12. Board Action Approval of Assistant Clerks / Inspectors for the Annual Proposed Budget Vote and election as follows:
 - Assistant Clerks: Rebecca Flath Kristi Bice Lisa Leubner Chris Doldo Donna Keefer
 - Inspector: Jefferson County Board of Elections Inspector, with Michele Groff serving as Chief Inspector
 - Chairperson for the Annual Meeting / Budget Vote-Election Lisa K. Smith
- 13. Board Action Approval is requested for the General Brown Central School District to combine with South Jefferson Central School District, (as host), for the purpose of athletic competition, pending the approval of the NYSPHSAA Section III, and the Frontier League, to compete in the sport of Girls' Swimming at the Varsity and Modified levels for the 2022-2023 school year, provided COVID-19 restrictions are conducive to this request.
- 14. Board Action Approval is requested for the Committee on Special Education Reports
- 15. Board Discussion Budget discussion regarding the Proposed Spending Plan for the 2022-2023 school year
- 16. Board Action Following discussion, the Board of Education will take action to adopt the *Proposed Spending Plan 2022-2023* as per the following resolution:

BE IT RESOLVED, that the General Brown Central School District Board	d of Education takes action to approve the <i>Proposed</i>
Spending Plan for the 2022-2023 school year, resulting in a	_% (increase/decrease) in the tax levy, in an amount <i>not</i>
to exceed \$, and to raise the taxes therefore.	

F. <u>ITEMS FOR BOARD ACTION – PERSONNEL</u>

17. Board Action - Retirements: none

18. Board Action – Resignations:

Name	Position	Effective Date
Randy Smith	Cleaner	04/08/2022

19. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if appl.)	Effective Date
Bruce Parker	4-1/2-Hour Bus Driver	\$17.36 / hour	n/a	Emergency appointment effective: 03/17/2022
Scott Thackston	5-Hour Bus Driver	\$17.36 / hour	n/a	Emergency appointment effective: 03/17/2022
Laure Siver	7-Hour Teacher Aide (from 4-Hour Teacher Aide)	unchanged	n/a	Emergency appointment effective: 03/21/2022
Connor R. Knight	Substitute Cleaner	\$13.20 / hour	n/a	Emergency appointment Effective: 03/24/2022
Lori Plantz	Substitute Teacher	\$95 / day	n/a	Emergency appointment Effective: 03/24/2022
Susan M. Keegan	7-Hour Teacher Aide	\$13.50 / hour	n/a	Emergency appointment effective: 03/28/2022
Marina Spadaccini	Substitute Teacher Aide	\$13.20 / hour	n/a	Emergency appointment Effective 03/28/2022
Emily A. Morett	Substitute Teacher	\$95 / day	n/a	Emergency appointment Effective 03/28/2022
Matthew L. Scudder	Substitute Bus Driver	\$17.36 / hour	n/a	Emergency appointment Effective: 04/05/2022
Rachel M. Skipper	Elementary Teacher	\$55,165 annually, Step 8 (B+18)	4-Year probationary tenure appointment commencing 4/7/22	04/07/2022

G. ITEMS FOR BOARD ACTION - PERSONNEL continued - Coaching Appointments

20. Board Action – In the event that the season is shortened, stipends will be prorated in proportion to the actual duration of service.

(A) **PAID** Coaching Appointments:

Name	Sport / Season Spring / 2022	Coaching Certification	Effective Date
Patsy Doldo	Jr. Varsity Baseball Assistant Co-Coach ^changed from Unpaid to Paid	Temporary Coaching License	03/14/2022
Benjamin M. Hanson	Jr. Varsity Boys' Lacrosse Coach	Temporary Coaching License	Emergency appointment effective: 03/14/2022
James A. Watson	Jr. Varsity Baseball Assistant Co-Coach	Temporary Coaching License	Emergency appointment effective: 03/23/2022
Carter A. Rosebrook	Jr. Varsity Boys' Lacrosse Assistant Coach	Temporary Coaching License	Emergency appointment effective: 03/23/2022

Michael Chitro	Modified Baseball Coach	Temporary Coaching License	Emergency appointment effective: 04/04/2022
Sophia I. Derrigo	Modified Girls' Lacrosse Assistant Coach	Temporary Coaching License	Emergency appointment effective: 04/04/2022
Chelsea VanTassel	Modified Softball Assistant Coach	Temporary Coaching License	04/07/2022

(B) **UNPAID** Coaching Appointments:

Name	Sport / Season Spring / 2022	Coaching Certification	Effective Date
Chad Parker	Varsity Boys' Lacrosse Assistant Coach	Professional Coaching License	Emergency appointment Effective: 03/30/2022
Brennen T. Derouchie	Modified Boys' Lacrosse Assistant Coach	Temporary Coaching License	Emergency appointment effective: 04/04/2022

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd·4th Renewal as required: Child Abuse/School Violence/ DASA/ First Aid CPR/Concussion Workshop/ Philosophies & Principals/Theories and Techniques [sport specific] /Health Sciences/Fingerprint Clearance ****

H. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

- 21. Board Action Upon the recommendation of the Superintendent of Schools WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received <u>FINAL CLEARANCE</u> from SED:
 - Susan M. Keegan Teacher Aide
 - Connor Knight Cleaner
 - Benjamin M. Hanson Coach
 - James A. Watson Coach
 - Carter A. Rosebrook Coach
 - Sophia I. Derrigo Coach
 - Brennen T. Derouchie Coach

I. SUPERINTENDENTS' REPORTS

- 22. Assistant Superintendent Smith
- 23. Superintendent Case

J. CORRESPONDENCE & UPCOMING EVENTS

24. Correspondence Log

K. ITEMS FOR NEXT MEETING

- 25. **Thursday, April 28, 2022 Special Meeting** will begin at **7:00** a.m. via **WebEx** for the purpose of voting on the JLBOCES Spending Plan and election of members to the Jefferson-Lewis BOCES Board of Education
- 26. Monday, May 9, 2022 Regular Meeting will begin at 5:30 p.m. in the Auditorium of the Jr.-Sr. High School
- 27. Monday, May 9, 2022 Annual Meeting / Budget Hearing will begin at 6:00 p.m. in the Auditorium of the Jr.-Sr. High School

L. MOTION FOR ADJOURNMENT

28. There being no further business or discussion, a motion is requested adjourn the regular meeting.

^{*}Indicates items added after the preliminary agenda was provided to the Board of Education.

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING March 7, 2022

Jr.-Sr. High School Auditorium

COVID-19 physical distancing guidelines were followed.

Unapproved MINUTES

REGULAR MEETING - The meeting was called to order at 5:31 p.m. by Vice President Klindt, followed by the Pledge of Allegiance.

MEMBERS PRESENT – Sandra Young Klindt, Vice President; Natalie Hurley; Albert Romano, Jr.; Tiffany Orcesi; Jamie Lee **MEMBERS EXCUSED** – Kelly Milkowich, President

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Kathaleen Beattie, Director of Student Services; David Ramie, Principal Jr.-Sr. High School; Joseph Folino, Assistant Principal Jr.-Sr. High School; Missie Nabinger, Principal Brownville Glen Park Elementary; Laurie Nohle, Principal Dexter Elementary; Joseph Watson, Director of Facilities; Michael Parobeck, Network Administrator; Faculty, Staff, and Students

A. APPROVAL OF AGENDA

Motion for approval by Tiffany Orcesi, seconded by Albert Romano, Jr., with motion approved 5-0.

- **B. PRESENTATIONS** None
- C. <u>PUBLIC COMMENT REQUESTS</u> Mr. Jason Hamilton addressed the Board regarding student behavior issues.

D. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Tiffany Orcesi, and seconded by Jamie Lee, with motion approved 5-0.

- 1. Approval of Minutes as listed:
- February 7, 2022 Regular Meeting
- 2. Approval of Buildings and Grounds Requests as listed: (none)
- 3. Approval of Conferences and Workshops as listed: (none)
- 4. Approval of Conferences and Workshops as per My Learning Plan Report
- 5. Approval of Financial Reports / Warrants January 2022

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports/Staff Member Reports and Presentations

- 1. Comments / Information shared by Board Members:
- The JLSBA Virtual Legislative Discussion has been rescheduled for Friday, March 11, 2022 at 3:00 p.m.
- 2. Staff Member Reports:
- Mr. Ramie congratulated our Academic, Career-Tech, and Athletic All-Stars as highlighted on Channel 7-News last week.
- Mrs. Nabinger and Mrs. Nohle shared information regarding our students who are struggling with mental health issues. A grant has enabled the District to begin funding and staffing a Mindfullness Room.
- Mrs. Case shared that this room will be staffed with a counselor, provided by PIVOT, and will provide assistance to students to help them address depression, anxiety, and disruptive behavior caused by mental health and emotional issues. Students will be taught stratagies to enable them to calm themselves and control their emotions in stressful situations. Counselors will also assist teachers with re-teaching acceptable behavior. We have been experiencing behavor issues at all grade levels.
- Mrs. Case shared that the Inclusion Steering Committee met last week to discuss such re-occuring student issues. Our teachers presented several possible solutions to assist each other with student behaviors. Also, in-person or telephone contact with parents is necessary to gain support and assistance from home when dealing with behavior issues. Mr. Folino and Mr. Ramie have been experiencing much success at the Jr.-Sr. High School with this method, rather then relying on email or ParentSquare messaging.

- Mrs. Case also shared that a new program of support for teachers is underway with PIVOT as our partner, to be put in place as soon as details are complete. It is called *EAP*, *Employee Assistance Program*, and can be accessed anonymously. Anyone can utilize the program for guidance, advice, or referral to other agencies.
- 3. Staff Member Presentations none

Items for Board Information/Discussion

- 4. Board Information There was an *Overnight Field Trip Sporting Event* for Varsity Boys' Wrestling in Albany, NY on February 24-26, 2022. (NYSPHSAA State Wrestling Tournament)
- 5. Board Information Jefferson-Lewis BOCES Annual Dinner Meeting April 6, 2022 at the Howard G. Sackett Technical Center, Glenfield, NY The presentation of the 2022-2023 proposed BOCES budget will begin at 7:15 p.m. in the Adult Learning Center at the Technical Center. Please RSVP by March 20, 2022. (This meeting falls on the date of our April Board meeting.)
- 6. Board Information 2nd Quarter Marking Period Data –Jr./Sr. High School
- 7. Board Information PIVOT Student Assistance Report First Semester 2021-2022
- 8. Board Information Term expiration for members of the General Brown Central School District Board of Education are listed below. Petitions are available from the District Clerk and will be accepted in the Office of the District Clerk until 5 PM on Monday, April 18, 2022.
 - 2022 Sandra Young Klindt
 - 2022 Tiffany Orcesi
 - 2022 1-year term vacancy due to member resignation
 - 2023 Natalie Hurley
 - 2023 Member elected to fulfill 1-year term in 2022
 - 2024 Jamie Lee
 - 2024 Kelly Milkowich
 - 2024 Albert Romano, Jr.

Items for Board Discussion/Action

- 9. Board Action Approval of the **2022-2023 General Brown DISTRICT and 10-MONTH STAFF Calendars**Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 5-0.
- Board Action Approval of the 2022-2023 Board of Education Meeting Schedule
 Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 5-0.
- 11. Board Action Approval of the *Mohawk Regional Information Center Services Commitment Form for 2022-2023*:

 BE IT RESOLVED that the General Brown Central School District Board of Education takes action to approve participation for the *programs/services shown on the 2022-2023 Mohawk Regional Information Center BOCES FINAL Services Commitment Form/Contract*, effective July 1, 2022.
 - Motion for approval by Tiffany Orcesi, seconded by Jamie Lee, with motion approved 5-0.
- 12. Board Action Approval of Biennial Review: **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Biennial Review of the Plan for Commissioner's Regulations Part 100.11 School Based**<u>Planning and Shared Decision Making</u>
 - Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 5-0.
- 13. Board Action Approval is requested for the *General Brown Central School District to combine with the Alexandria Central School District (as host),* for the purpose of athletic competition, pending the approval of NYSPHSAA Section III, to compete in the sport of *Girls' Hockey* at the Varsity level for the *2022-2023 school year, provided COVID-19 restrictions are conducive to this request.*
 - Motion for approval by Tiffany Orcesi, seconded by Jamie Lee, with motion approved 5-0.
- 14. Board Action Approval for the donation of a *variety of business letter paper, envelopes, business card blanks, brochure paper, photographic paper, and notepads from Dr. and Mrs. Walter Minaert.*

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 5-0.

15. Board Action – Approval is requested for the *Committee on Special Education Reports*Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 5-0.

F. ITEMS FOR BOARD ACTION - PERSONNEL

16. Board Action - **BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools**, the Board of Education shall take action to approve a **daily stipend in the amount of \$100 payable to Joseph Watson** for additional supervision of the Transportation Department.

Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 5-0.

17. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education shall take action to ratify a new agreement with the **General Brown Administrators' Association (GBAA) commencing July 1, 2022** and terminating June 30, 2026, and authorizes the Superintendent of Schools to take all necessary action to finalize the agreement.

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 5-0.

18. Board Action – Approval of the **2021-2022 Department Chairs** as listed:

Department	Chair
English	Michelle Lamon
Social Studies	Brian Nortz
Math	Susan Menapace
Science	William Covey

Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 5-0.

G. ITEMS FOR BOARD ACTION – PERSONNEL continued

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 5-0.

19. Board Action – Retirements:

Name	Position	Effective Date
Martha McIntosh	UPK Teacher	Changed from 07/01/2022 to 03/11/2022
Garrett C. Grimm	Transportation Supervisor/Operations Manager	03/11/2022

20. Board Action - Resignations:

Name	Position	Effective Date
Mark Frickman	Assistant Transportation Director	02/16/2022
Joseph Machia	Cleaner	03/07/2022

21. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if appl.)	Effective Date
Alicia M. Shannon	7-Hour Teacher Aide	\$13.50 per hour	n/a	03/08/2022

H. ITEMS FOR BOARD ACTION - PERSONNEL continued - Coaching Appointments

22. Board Action – In the event that the season is shortened, stipends will be prorated in proportion to the actual duration of service.

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Natalie Hurley, seconded by Jamie Lee, with motion approved 5-0.

(A) PAID Coaching Appointments:

Name	Sport / Season Spring / 2022	Coaching Certification	Effective Date
Alan Rawleigh^	Varsity Baseball Assistant Coach	Temp. Coaching License 1st Renewal	03/14/2022
	^changed from Unpaid to Paid		
Bryanna Fazio^	Varsity Girls' Lacrosse Assistant Coach	Temporary Coaching License	03/14/2022
	^changed from Unpaid to Paid		

Shawn McManaman	Jr. Varsity Baseball Coach	Temporary Coaching License	03/14/2022
Lindsay Labiendo	Varsity Softball Assistant Coach	Teacher-Coach	03/14/2022
Jonathan Maher	Varsity Boys' Lacrosse Assistant Coach	Teacher-Coach	03/14/2022
James Covey	Varsity Golf Coach	Teacher-Coach	03/14/2022
Hannah Smithers	Modified Softball Coach	Teacher-Coach	04/04/2022
Philip Jenner	Modified Boys' Lacrosse Coach	Teacher-Coach	04/04/2022
Robert Pauly	Modified Boys' Lacrosse Assistant Coach	Temporary Coaching License	04/04/2022
Matthew Milkowich	Modified Girls' Lacrosse Coach	Professional Coaching License	04/04/2022
Brian Nortz	Modified Golf Coach	Teacher-Coach	04/04/2022

(B) **UNPAID** Coaching Appointments:

Name	Sport / Season Spring / 2022	Coaching Certification	Effective Date
Patsy Doldo	Jr. Varsity Baseball Assistant Coach	Temporary Coaching License	03/14/2022

Coaches possess the following [as mandated by NYSED]:

<u>Teaching Certificate:</u> Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd·4th Renewal as required: Child Abuse/School Violence/ DASA/ First Aid CPR/Concussion Workshop/ Philosophies & Principals/Theories and Techniques [sport specific] /Health Sciences/Fingerprint Clearance ****

I. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

- 23. Board Action Upon the recommendation of the Superintendent of Schools WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received <u>FINAL CLEARANCE</u> from SED:
 - Jonathan Maher Coach

Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 5-0.

J. SUPERINTENDENTS' REPORTS

- 24. Assistant Superintendent Smith shared that there have been no changes to the budget projections. The final State revenues will be released on April 1st, and the Board will be asked to approve the Spending Plan at their meeting on April 6th. Also, the District will ask the voters to authorize the establishment of a Captial Fund Reserve for the purpose of financing the District's share of future capital project expenditures.
- 25. Superintendent Case shared that she will be meeting soon to review our Building Condition Survey, and there are many issues to prioritize. Mrs. Case also shared thoughts regarding the National Junior Honor Society Induction, with 52 students inducted. They were able to enjoy the ceremony maskless. We still need to be mindful of social distancing requirements until regulations are changed. Mrs. Case shared important information regarding student emotional and mental issues earlier in the meeting.

K. CORRESPONDENCE & UPCOMING EVENTS

26. Correspondence Log

L. ITEMS FOR NEXT MEETING

27. Wednesday, April 6, 2022 – Regular Meeting to begin at 5:30 p.m.

M. MOTION FOR ADJOURNMENT

28. **There being no further business or discussion,** a motion is requested adjourn the regular meeting. Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 5-0. Time 6:25 p.m.

Respecti	fully	sub	mitte	d:
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Debra L. Bennett, District Clerk

^{*}Supporting documents may be found in supplemental file dated March 7, 2022



Draft 03/10/22

NON-INSTRUCTIONAL BUSINESS

5322

MANDATORY AVAILABILITY/USE OF CELL PHONES

It is recognized that specific District employees will be required to maintain availability beyond the regular work day to meet their job responsibilities. Employees that fall into this category include but are not limited to the Superintendent of Schools, Building Principals, Business Administrator, Athletic Director, Head of Buildings and Grounds Director of Facilities, and the Transportation Supervisor.

It will be the responsibility of the aforementioned employees to secure an approved cellular service provider and to maintain the account and equipment necessary to insure availability beyond the normal school day. The District will provide a monthly stipend not to exceed sixty one hundred dollars (\$60 100) for a cellular service plan. The District will also provide an annual stipend of one two hundred fifty dollars (\$100 250) for equipment if necessary. Employees may carry-over one (1) year of their annual equipment stipend, for a maximum reimbursement of two five hundred dollars (\$200 500) in any given school year. It is understood that all equipment purchased and the cellular account itself will be the responsibility/property of the employee and not the responsibility/property of the District.

Employees will be required to submit bills and receipts for service and equipment on a monthly basis. In the event an employee fails to maintain availability or provide appropriate documentation, they will be responsible for the re-payment of any funds distributed.

General Brown Central School District	
Adopted: 5/10/10	
Revised:	

My Learning Plan Report for BOE approval - April 6, 2022

Building_Name	Last_First_Name	Activity_Title	Start Date	ApprovalStatus_Name
DISTRICT OFFICE	Beattie, Kathaleen	Instructional Technology Leadership Training	9/2/2021	Approved In Progress
DISTRICT OFFICE	Beattie, Kathaleen	ONLINE: ELL Program Administrators Meeting (4)	5/17/2022	Approved In Progress
BGP	CANTWELL, KELLY	Effective Strategies for All Classrooms: January 24 - January 31	1/24/2022	Approved In Progress
DISTRICT OFFICE	CASE, BARBARA	LEAF Board of Directors and NYSCOSS House of Delegates Mee	5/4/2022	Prior Approval
BGP	COMINS, LORRAINE	General Brown - SDI Work	9/2/2021	Final Approval
JR-SR HS	CUDDEBACK, MARJO	F Developing and Strengthening Teacher and Student Relationships	9/27/2021	Final Approval
JR-SR HS	CUDDEBACK, MARJO	FEducators Helping Educators - Recorded Sessions for You	10/12/2021	Approved In Progress
JR-SR HS	DETTMER, SABRINA	Developing and Strengthening Teacher and Student Relationships	9/27/2021	Final Approval
JR-SR HS	DETTMER, SABRINA	Developing Engaging Tasks to Support Student Empowerment: 10	10/4/2021	Final Approval
JR-SR HS	DETTMER, SABRINA	Effective Feedback for Strengthening Student Learning: 10/18 - 10	10/18/2021	Approved In Progress
JR-SR HS	DETTMER, SABRINA	The 7 Habits of Highly Effective People: 11/8/21 - 11/22/21	11/8/2021	Approved In Progress
DISTRICT OFFICE	FLATH, REBECCA	Financial User Group: Calendar Year End Processing - Part 1	11/8/2021	Approved In Progress
JR-SR HS	Folino, Joseph	Secondary Principals Meeting	11/9/2021	Approved In Progress
BGP	Foss, Kimberly	Back to School with Sora	10/14/2021	Approved In Progress
BGP	Foss, Kimberly	Virtual OPALS User Group	5/4/2022	Approved In Progress
DEXTER	Foss, Kimberly	Back to School with Sora	10/14/2021	Approved In Progress
DEXTER	Foss, Kimberly	Virtual OPALS User Group	5/4/2022	Approved In Progress
DEXTER	Gerstenschlager, Jenna	a General Brown - SDI Work	9/2/2021	Approved In Progress
DEXTER	Gerstenschlager, Jenna	a Effective Teaching Level 1	3/1/2022	Approved In Progress
BGP	HARDWICK, NANCY	Developing and Strengthening Teacher and Student Relationships	9/27/2021	Approved In Progress
BGP	HARDWICK, NANCY	Developing Engaging Tasks to Support Student Empowerment: 10	10/4/2021	Approved In Progress
BGP	HARDWICK, NANCY	Using Social Emotional Apps for SEL	10/21/2021	Approved In Progress
BGP	HARDWICK, NANCY	OurStoryBridge: Connecting the Past and the Present	10/27/2021	Approved In Progress
BGP	HARDWICK, NANCY	Effective Strategies for All Classrooms: January 24 - January 31	1/24/2022	Approved In Progress
BGP	HARDWICK, NANCY	Effective Teaching Level 1	3/1/2022	Approved In Progress
BGP	HARDWICK, NANCY	Virtual OPALS User Group	5/4/2022	Prior Approval
BGP	HARDWICK, NANCY	Collection, Selection, and Objection (Remote Attendance ONLY) I	5/13/2022	Prior Approval
DEXTER	HARDWICK, NANCY	Developing and Strengthening Teacher and Student Relationships	9/27/2021	Approved In Progress
DEXTER	HARDWICK, NANCY	Developing Engaging Tasks to Support Student Empowerment: 10	10/4/2021	Approved In Progress
DEXTER	HARDWICK, NANCY	Using Social Emotional Apps for SEL	10/21/2021	Approved In Progress
DEXTER	HARDWICK, NANCY	OurStoryBridge: Connecting the Past and the Present		Approved In Progress
DEXTER	HARDWICK, NANCY	Effective Strategies for All Classrooms: January 24 - January 31		Approved In Progress
DEXTER	HARDWICK, NANCY	Effective Teaching Level 1	3/1/2022	Approved In Progress

DEXTER	HARDWICK, NANCY	Virtual OPALS User Group	5/4/2022 Prior Approval
DEXTER	HARDWICK, NANCY	Collection, Selection, and Objection (Remote Attendance ONLY) I	5/13/2022 Prior Approval
DEXTER	HARTLE, MICHAEL	Introduction to the New Physical Education Standards	9/29/2021 Approved In Progress
BGP	Heath, Lindsey	PBIS Tier 1 Training	3/7/2022 Approved In Progress
JR-SR HS	JENNER, PHILIP	CTE Applied Academics Day at Bohlen Technical Center	2/8/2022 Approved In Progress
JR-SR HS	Johnson, Wendy	Introduction into Culturally Responsive-Sustaining Education	12/14/2021 Approved In Progress
DEXTER	Jones, Ashley	The Science of Reading: Foundational Knowledge and Skills Serie	1/20/2022 Approved In Progress
BGP	KETCHAM, HELEN	General Brown - SDI Work	9/2/2021 Final Approval
BGP	KNOWLTON, JARED	NYS AHPERD: Physical Education Curriculum and Assessment G	5/11/2022 Prior Approval
JR-SR HS	LASAGE, CARRIE	SLS Council Meeting	4/20/2022 Approved In Progress
JR-SR HS	LASAGE, CARRIE	Virtual OPALS User Group	5/4/2022 Approved In Progress
JR-SR HS	LASAGE, CARRIE	Collection, Selection, and Objection In Person at Erie 1 BOCES	5/13/2022 Approved In Progress
BGP	LaVere, Julia	Erin's Law	9/29/2021 Approved In Progress
JR-SR HS	Longamore, Katelyn	General Brown - SDI Work	9/2/2021 Approved In Progress
DEXTER	LOTHROP, ASHLEY	General Brown - SDI Work	9/2/2021 Approved In Progress
DEXTER	LOTHROP, ASHLEY	The Science of Reading: Foundational Knowledge and Skills Serie	1/20/2022 Approved In Progress
DEXTER	LOTHROP, ASHLEY	Effective Strategies for All Classrooms: January 24 - January 31	1/24/2022 Approved In Progress
DEXTER	MARTIN, STACI	VIRTUAL: Tech Sandbox: Discover, Play, and Engage with the Ne	1/3/2022 Approved In Progress
BGP	Nabinger, Melissa	Elementary Principals Meeting	9/14/2021 Approved In Progress
BGP	Nabinger, Melissa	Elementary Principals Meeting	10/12/2021 Approved In Progress
BGP	Nabinger, Melissa	Let's Talk about Data	10/28/2021 Approved In Progress
BGP	Nabinger, Melissa	APL Supervision for Administrators	12/10/2021 Approved In Progress
BGP	Nabinger, Melissa	Elementary Principals Meeting	12/14/2021 Approved In Progress
BGP	Nabinger, Melissa	We Are HereMoving Forward with Inclusivity and Belonging a DE	2/9/2022 Approved In Progress
BGP	Nabinger, Melissa	PBIS Tier 1 Training	3/7/2022 Approved In Progress
JR-SR HS	NEWVINE, STEPHANI	E Seal of Biliteracy Meeting	12/15/2021 Approved In Progress
JR-SR HS	NEWVINE, STEPHANI	E Seal of Biliteracy Meeting	1/18/2022 Approved In Progress
JR-SR HS	NEWVINE, STEPHANI	EWorld Language Assessment Committee Meeting	2/16/2022 Approved In Progress
JR-SR HS		EWorld Language Assessment Committee Meeting	3/9/2022 Approved In Progress
JR-SR HS	NEWVINE, STEPHANI	EWorld Language Assessment Committee Meeting	3/31/2022 Approved In Progress
JR-SR HS	NEWVINE, STEPHANI	E Seal of Biliteracy Meeting	4/6/2022 Approved In Progress
JR-SR HS	NEWVINE, STEPHANI	EWorld Language Assessment Overview and Training for June 202:	4/20/2022 Prior Approval
JR-SR HS	NEWVINE, STEPHANI	E Seal of Biliteracy Meeting	5/9/2022 Approved In Progress
DEXTER	Nohle, Laurie	Let's Talk about Data	10/28/2021 Approved In Progress
DEXTER	Nohle, Laurie	We Are HereMoving Forward with Inclusivity and Belonging a DE	2/9/2022 Approved In Progress
DEXTER	Nohle, Laurie	Elementary Principals Meeting	2/15/2022 Approved In Progress
DEXTER	Nohle, Laurie	PBIS Tier 1 Training	3/14/2022 Approved In Progress

DEXTER	Nohle, Laurie	Elementary Principals Meeting	3/15/2022 Appl	roved In Progress
BGP	Orcesi, Mauro	Effective Teaching Level 1		roved In Progress
BGP	PAIGE, MARY	Instructional Technology Leadership Training	9/2/2021 Fina	_
DEXTER		General Brown - SDI Work		roved In Progress
DISTRICT OFFICE	PAROBECK, MICHAEL	. Data Warehouse Fall Workshop		roved In Progress
		NYSED Technology Plan User Group	• • •	roved In Progress
DISTRICT OFFICE	PAROBECK, MICHAEL	. Technology Leadership Meeting - Virtual	10/13/2021 Appi	roved In Progress
DISTRICT OFFICE	PAROBECK, MICHAEL	Lightspeed Relay Regional Training	10/27/2021 Appi	roved In Progress
DISTRICT OFFICE	PAROBECK, MICHAEL	Data Protection Officer User Group	11/2/2021 Appi	roved In Progress
DISTRICT OFFICE	PAROBECK, MICHAEL	. ClassLink: Virtual Learning Event	12/8/2021 Appi	roved In Progress
DISTRICT OFFICE	PAROBECK, MICHAEL	. Technology Leadership Meeting - Virtual	12/15/2021 Appl	roved In Progress
DISTRICT OFFICE	PAROBECK, MICHAEL	. Civil Rights Data Collection	1/27/2022 Appi	roved In Progress
DISTRICT OFFICE	PAROBECK, MICHAEL	. Data Protection Officer User Group	2/1/2022 Appi	roved In Progress
DISTRICT OFFICE	PAROBECK, MICHAEL	. Technology Leadership Meeting - Virtual	2/16/2022 Appi	roved In Progress
DISTRICT OFFICE	PAROBECK, MICHAEL	. Technology Leadership Meeting - Virtual	4/20/2022 Prior	r Approval
JR-SR HS	PICKERAL, JANNELL	World Language Assessment Committee Meeting	3/9/2022 Appi	roved In Progress
JR-SR HS	PICKERAL, JANNELL	World Language Assessment Committee Meeting	3/31/2022 Appi	roved In Progress
JR-SR HS	RAMIE, DAVID	Instructional Technology Leadership Training	9/2/2021 Appi	roved In Progress
JR-SR HS	RAMIE, DAVID	Secondary Principals Meeting	9/14/2021 Appi	roved In Progress
JR-SR HS	RAMIE, DAVID	Secondary Principals Meeting	10/12/2021 Appr	roved In Progress
JR-SR HS	RAMIE, DAVID	Secondary Principals Meeting	11/9/2021 Appi	roved In Progress
JR-SR HS	RAMIE, DAVID	We Are HereMoving Forward with Inclusivity and Belonging a DE	2/9/2022 Appi	roved In Progress
JR-SR HS	RAMIE, DAVID	Paper-Based Testing and OSC Scoring Spring Workshop	3/2/2022 Appi	roved In Progress
JR-SR HS	RAMIE, JENNIFER	General Brown - SDI Work	9/2/2021 Appi	roved In Progress
DEXTER	Rawleigh, Shelly	Effective Strategies for All Classrooms: January 24 - January 31	1/24/2022 Prior	r Approval
DEXTER	Rawleigh, Shelly	The 7 Habits of Highly Effective People: 3/28/22 - 4/11/22	3/28/2022 Prior	r Approval
JR-SR HS	SEYMOUR, FRANCES	NYSCATE North Country Tech Integrator Meetup	3/25/2022 Fina	al Approval
DEXTER	Slate, Gabrielle	Effective Teaching Level 1	3/1/2022 Appi	roved In Progress
JR-SR HS	SMITH, AMY	General Brown - SDI Work	9/2/2021 Appi	roved In Progress
JR-SR HS	SMITH, JANEL	Assistive Technology (AT) Resources	5/2/2022 Appi	roved In Progress
JR-SR HS	SMITH, JANEL	Strategies for All Classrooms: May 23 - May 30	• • •	roved In Progress
DISTRICT OFFICE	SMITH, LISA	Assistant Superintendents Meeting	11/9/2021 Appı	roved In Progress
DISTRICT OFFICE	SMITH, LISA	Assistant Superintendents Meeting	1/11/2022 Appı	roved In Progress
DISTRICT OFFICE	SMITH, LISA	We Are HereMoving Forward with Inclusivity and Belonging a DE	• • • • • • • • • • • • • • • • • • • •	roved In Progress
JR-SR HS	ST. PIERRE, KATIE	General Brown - SDI Work		roved In Progress
JR-SR HS	Stephens, Elizabeth	Developing and Strengthening Teacher and Student Relationships	• • •	roved In Progress
JR-SR HS	Stephens, Elizabeth	Developing Engaging Tasks to Support Student Empowerment: 10	10/4/2021 Appı	roved In Progress

JR-SR HS	Stephens, Elizabeth	Grading For Equity Book Study - Session 1	10/20/2021 Approved In Progress
JR-SR HS	Taylor, Rebecca	General Brown - SDI Work	9/2/2021 Approved In Progress
JR-SR HS	Taylor, Rebecca	Developing and Strengthening Teacher and Student Relationships	9/27/2021 Approved In Progress
JR-SR HS	Taylor, Rebecca	Meeting the Needs of Students Through Assessments while Suppo	10/25/2021 Approved In Progress
BGP	Tibbles, Kelsey	Effective Teaching Level 1	3/1/2022 Approved In Progress
BGP	VODICKA, MARY	Educators Helping Educators - Recorded Sessions for You: 1/10/2	1/10/2022 Final Approval
BGP	VODICKA, MARY	Effective Strategies for All Classrooms: January 24 - January 31	1/24/2022 Final Approval
BGP	WIDRICK, ALISON	General Brown - SDI Work	9/2/2021 Final Approval
JR-SR HS	Yerdon, Alexiah	Educators Helping Educators - Recorded Sessions for You: 1/10/2	1/10/2022 Approved In Progress
JR-SR HS	Yerdon, Alexiah	Effective Strategies for All Classrooms: January 24 - January 31	1/24/2022 Approved In Progress
JR-SR HS	Yerdon, Alexiah	Effective Feedback for Strengthening Student Learning: 2/14 - 2/2'	2/14/2022 Approved In Progress
JR-SR HS	Yerdon, Alexiah	The 7 Habits of Highly Effective People: 3/28/22 - 4/11/22	3/28/2022 Approved In Progress
DEXTER	Yodice, Wendy	Effective Teaching Level 1	3/1/2022 Approved In Progress